Appendix A: Permission form allowing a pupil to bring their phone to school

PUPIL DETAILS	
Pupil name:	
Year group/class:	
Parent/carer(s) name(s):	

I, …… request that St Francis of Assisi Catholic Primary School allows my child

…… to bring their mobile phone to school because they: *(Please tick relevant reason)*

- Travel to and from school alone
- Need the phone to support their medical needs
- Attend a before- or after-school activity where a mobile phone is required for the activity, or to contact parents/carers

I understand that my child must abide by the school's policy on the use of mobile phones, and its Acceptable Use Agreement

The school reserves the right to revoke permission if a pupil does not abide by the policy.

Parent/carer signature: _____

FOR SCHOOL USE ONLY	
Authorised by:	
Date:	

Appendix B: Acceptable Use Agreement

You must obey the following rules if you bring your mobile phone to school:

- Your parents need to have filled out a Mobile Phone Permission Form, available in 'Parent Info' on the school website, or from the School Office.
- Permission needs to have been given by Mrs Hope or Mrs Furness.
- Your phone must be clearly labelled with your name.
- You must hand in your phone each morning at the main school gate or, if you are coming in through the front entrance, to the Office staff.
- You must secure your mobile phone as much as possible, including using passwords or pin codes to protect access to the phone's functions.
- At the end of the day, you may collect their phones from the school Office, but **must not** turn your phone on until you have left the school site.
- You cannot take photos or recordings (either video or audio) of school staff or other pupils without their consent.
- Avoid sharing your contact details with people you don't know, and don't share other people's contact details without their consent.
- Don't share your phone's password(s) or access code(s) with anyone else
- Don't use your mobile phone to bully, intimidate or harass anyone. This includes bullying, harassing or intimidating pupils or staff via:
    - Email
    - Text/messaging app
    - Social media
- Don't use your phone to send or receive anything that may be criminal. For instance, by 'sexting'.
- Rules on bullying, harassment and intimidation apply to how you use your mobile phone even when you aren't in school.
- Don't use vulgar, obscene or derogatory language while on the phone or when using social media. This language is not permitted under the school's behaviour policy.
- Don't use your phone to view or share harmful content.