St Francis of Assisi Catholic Primary School

Learning and growing together in God's love

Headteacher: Mrs Felicity Hope

23rd September 2026

Pupil Premium Plus – Annual School Census

Dear Parents and Guardians,

In October we will be completing our autumn school census. If your child or young person has previously been in care and is now adopted or living with you under a special guardianship order or child arrangements order, the school is able to claim £2,630 each year to support the specific educational needs of previously looked-after children attending the school. This includes children adopted from state care or equivalent from outside England and Wales.

The process for the school to claim the Pupil Premium Plus is through self-declaration ahead of the Autumn Census Date Thursday 1st October 2026. If you would like us to claim, you must declare your child or young person's status to the school before then.

The Department for Education requires you to provide evidence of your child or young person's status by sharing your adoption/special guardianship/child arrangements order or showing a letter from the local authority confirming that they placed your child or young person with you. Please be reassured that this information will be treated in the strictest confidence.

Please contact Claire Furness on deputy@st-francisofassisi.norfolk.sch.uk should you wish to declare your child's previously looked after status.

Please be aware that you must declare your child or young person's status each time they move to a new school. If you have previously declared their status to us, you do not need to do so again.

How will funding be used?

It is important to understand that the funding is not ring-fenced to the child that attracts it. This gives the school flexibility in determining how the Pupil Premium Plus can best support this group of children or young people.

We are keen to work in partnership with parents and guardians to discuss how to support their child or young person and welcome discussions about this with our Designated Teacher, please contact Claire Furness. I am the Designated Teacher and will be happy to discuss how to support your child or young person within school.

Yours sincerely
Claire Furness
Senior Assistant Headteacher

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